



# McAuley School of Nursing Graduate & Prelicensure Clinical Handbook

**MEAGN Students  
2023-2024**

Table of Contents

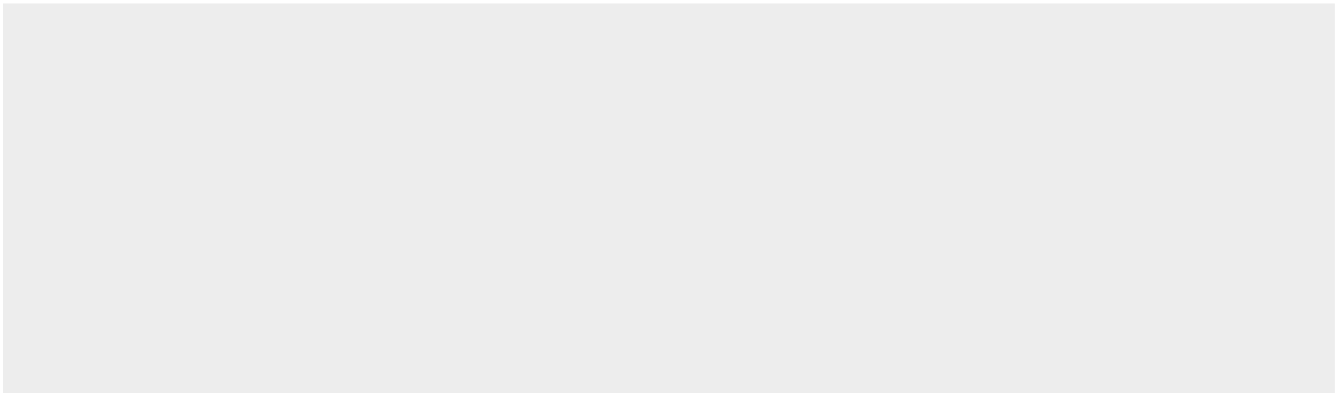
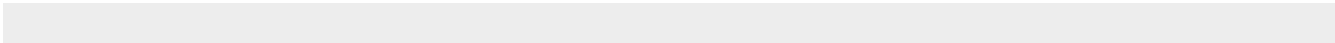
**TOPIC**

**PAGE**

**GUIDELINES FOR CLINICAL CONDUCT**

6

TOPIC Span BJT/Clip BJT



*The McAuley School Graduate Clinical Handbook for Master's  
Entry Advanced Generalist Nurse students provides the*

## Graduate Nursing Faculty and Staff Directory

### Administration

MEAGN Program Coordinator  
Lori Glenn DNP, CNM  
(248) 675-0611, 810-265-2623  
[glennla@udmercy.edu](mailto:glennla@udmercy.edu)

### Administrative Staff

Karin La Rose-Neil  
Director, Academic and Student Affairs  
(313) 578-0358  
[laroseka@udmercy.edu](mailto:laroseka@udmercy.edu)

Elizabeth Boyer  
Administrative Assistant  
(313) 993-2445  
[turzael@udmercy.edu](mailto:turzael@udmercy.edu)

Angela Hendren  
Compliance Officer  
(313) 993-1542  
[hendreaaj@udmercy.edu](mailto:hendreaaj@udmercy.edu)



## GUIDELINES FOR CLINICAL CONDUCT

As the graduate nursing programs offer new clinical challenges, the developing professional bears the responsibility of representing the profession to patients, the public, and other members of the health care team. The following guidelines should be observed in representing the nursing profession:

Consistently demonstrate your concern for the welfare of the patient. Be thoughtful and professional when obtaining the history and performing the physical exam. Treat patients with respect and dignity, both in your interactions with them, and in your patient-related discussions with other professionals. Demonstrate your concern not only for the medical problem but for the total patient.

When working with a health care team or clinical agency, consistently demonstrate your understanding of working with and as part of a team. All interactions should demonstrate a professional approach with respect and dignity for all team members. Students who become intimately involved with projects that support agency goals and initiatives should treat all interactions with utmost confidence.

Conscientiously respect the rights of your colleagues. Characterize all of your professional encounters with cooperation and consideration. Strive to assume an appropriate and equitable share of patient care duties or other appropriate clinical activities.

Approach your responsibilities with dedication. Be truthful in all professional communications. When meeting multiple demands, establish patient-centered priorities to guide you in completion of such work.

At all times, graduate nursing students will uphold the Code of Ethics for Nurses (ANA).  
<http://nursingworld.org/MainMenuCategories/EthicsStandards/CodeofEthics.aspx>

Students may be subject to sanctions within their program for failure to observe the practicum guidelines. See policy on professional and ethical conduct.











## POLICIES RELATED TO CLINICAL PARTICIPATION

### Clinical Hours

Clinical hours are reported to our accrediting body and are required of all students. Each nursing clinical course has a prescribed number of contact hours and each student is expected that to complete all nursing clinical course hours. Certification to the Michigan Board of Nursing (MBON) for the NCLEX requires the MSON to verify that students have met the prescribed hours.

### Clinical Assignments

Students are assigned to a variety of clinical areas and instructors which may include on campus and virtual clinical experiences. A clinical instructor will be identified

---

---

---



## Alliance for Clinical Education and Placement Program (ACEMAPP)

ACEMAPP is a secure, online, clinical rotation matching, student onboarding, and document storage solution for clinical sites, schools and consortia. ACEMAPP is a system to certify educational and healthcare institutions that students have completed certain requirements prior to the start of their clinical placement. This is a web-based online learning system and provides the vehicle for centralized record keeping of the HIPAA, OSHA, and Blood Borne Pathogens requirements that the health systems require. ACEMAPP System is also a centralized record keeping system for the student's demographic information and student's immunization, CPR, and TB results.

Students will be required to register and pay for ACEMAPP membership once a year. All students are required to continually update the ACEMAPP program on changes in their health status (including medications) which may impact vigilance, alertness, or patient safety.

*An email will be sent to students via their Detroit Mercy email account which will enable a student to*

---

## Criminal Background Checks

Michigan Public Act 303 of 2002 requires that any individual who regularly provides direct services to patients or residents of nursing homes, county medical care facilities, hospital long-term care units, homes for the aged and adult foster care homes must submit to a criminal background check to obtain and maintain clinical privileges. Additionally, many clinical sites affiliated with the University for educational purposes have adopted this requirement. The clinical programs of University of Detroit Mercy's College of Health Professions (CHP) require students to participate in the care of patients in various health care settings. Students in the clinical programs are, therefore, subject to this legislation. A student's past criminal history may affect his/her admission to a program, limit or disallow the number of suitable practice placement sites and/or affect ability to obtain licensure as a registered health care provider.

Students must report past arrests during the background check, whether convicted or under charge. Once enrolled, students are required to report events (within 48 hours) to the Compliance Officer that might impact their ability to obtain a Michigan RN license. Students may be suspended if the events have implications for patient safety or their ability to continue to deliver professional nursing care. Failure to notify the Compliance Officer will result in disciplinary action up to and including dismissal, regardless if convicted or not.

## Drug Screening

The purpose of this policy is to provide a safe working and learning environment for patients, students, clinical and institutional staff and property in the clinical programs of University of Detroit Mercy's College of Health Professions (CHP). This policy applies to all students, faculty, staff, and visitors who are present on the campus of the University of Detroit Mercy.

---









breast pocket; and lab coat 1" above the left breast area if no pocket exists or at the top portion of the left breast pocket.

- Official Detroit Mercy name badge.

#### Hair/Nails

- Hair must be off the shoulder and neck, neat, and in a conservative, professional style of a non-extreme hair color, with no adornments.
- Head bands if worn will be either solid white, royal or navy blue, or congruent with hair color. No lace. Hijabs can be any solid color.
- Neatly trimmed facial hair is acceptable.
- Nails should be clean and trimmed to no more than 1/4" long without adornment or polish of any color, including clear. Artificial nails are not allowed.

#### Appearance

- Personal hygiene (clean skin, oral care) is necessary.
- Jewelry is limited to a wristwatch, wedding band, and one pair of small post earrings in ear lobe.
- A student may not present for a clinical lab or a clinical practicum with any other body piercings, tongue rings, or tattoos that are visible (even through clothing) at any time.
- Chewing gum is not allowed.
- Cologne, perfumes, and scented lotions are not to be worn.
- Hooded tops or sweatshirts are not permitted.

#### **MSON Uniform Code for Community and Psychiatric Settings**

For sites where the MSON uniform is not required or allowed. Includes the Identification, Hair/Nails, Appearance policies above.

Clothing – Business Attire 09 (e 19fB (Cln)13 (nt )l)12 (o)2 c -0,eted

---

### Clinical and Lab Absence

Clinical based learning experiences are defined as any activity designed for students to meet course objectives. These experiences include but are not limited to laboratory sessions, clinical rotations, virtual assignments, simulations, and practicum. Attendance and engagement in scheduled Health Assessmen

---

---

be required to meet with MSON administration to determine status in the MSON

BREAK/LUNCH PERIODS DURING CLINICAL COURSES

For every 8-hour shift, nursing students will take a 45-minute break. It is recommended that students take this in the form of one 15-minute break and one 30-minute lunch break or a 45-minute lunch break. Thirty minutes of the break is not counted towards clinical time.

For every 12-hour shift, nursing students will take a one (1) hour break. It is recommended that students take two (2) 15 minute breaks (am and pm) and on nas nas

---

---

---

---

---

---

experience (i.e. skills lab/simulation lab).

**Agency computers**

Cannot be used for any personal





•